

Family and
Social Services



In Review

August, 1990

Alberta

FAMILY AND SOCIAL SERVICES



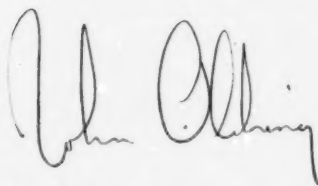
August, 1990

FOREWORD

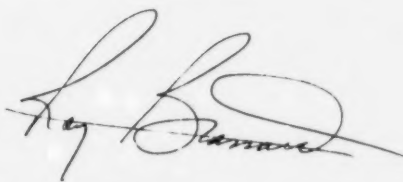
We are pleased to be able to forward the "In Review" document, which details the many programs and services provided to Albertans by the Department of Family and Social Services.

"In Review" has been revised to reflect the current structure and organization of the Department. In addition to information about our programs and services, biographies of key departmental staff are also included.

We hope you will continue to find "In Review" useful as a reference. If you have any comments about this publication, please forward them to the Department.

A handwritten signature in dark ink, appearing to read "John A. Oldring".

John A. Oldring
Minister

A handwritten signature in dark ink, appearing to read "Roy Brassard".

Roy Brassard
Associate Minister



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ALBERTA FAMILY AND SOCIAL SERVICES

1990

Minister
Honourable
J. Oldring

Associate Minister
Honourable
R. Brassard

Child Welfare
Appeal Panel

Children's Advocate
B. Walter

Social Care Facilities
Review Committee

Provincial Advisory
Committee on Native
Issues

AISH Appeal
Committees

Social Allowance
Appeal Committees

Premier's Council
in Support of
Alberta Families

Widows' Pension
Appeal Committees

Dependent Adult
Appeal Panels

Seniors Advisory
Council for Alberta
T. Musgrove, Chairman

Director, Office
of the Minister
T. Burns

Appeal & Advisory
Secretariat
M. Casavant

Senior Communications
Advisor
H. Tadman

Deputy Minister
S. Rempel

Services to Seniors
C. Versaveel

Management Audit
N. Jaffer

Communications
C. Jones (Acting)

Director, Office of the
Deputy Minister
L. Campbell

Executive
Correspondence Unit
J. Mellott

Administration
A. Patriquin

Regional Operations
ADM - B. Burgess

Regional Operations
Support
R. Maxwell

Northwest Region
D. Stewart-Wood

Northeast Region
D. Fleming

Edmonton Region
D. Bell

Central Region
G. Stangier

Calgary Region
D. Paley

South Region
L. Harrison

Michener Centre
W. Wright

Program Policy
Development
ADM - C. Hnatiuk

Income Support
Services
T. MacDonald

Child Welfare
Services
M. Hanrahan

Family Support
Services
A. Ward Neville

Services to Persons
with Disabilities
K. Maskiw

Legislative Planning
S. Rankin

Federal and Provincial
Arrangements
R. Pruden

Resource Management
Services
ADM - G. Trogen

Information Resource
Services
A. Schut

Financial Services
F. Wilson

Administration Services
J. McKendry

Personnel Services
ADM - G. Dirks

Staffing and
Classification
D. Banick

Employee Resources
E. Anderson

Staff Development
B. Deane (Acting)

Personnel Planning
K. Bechtel

Reporting



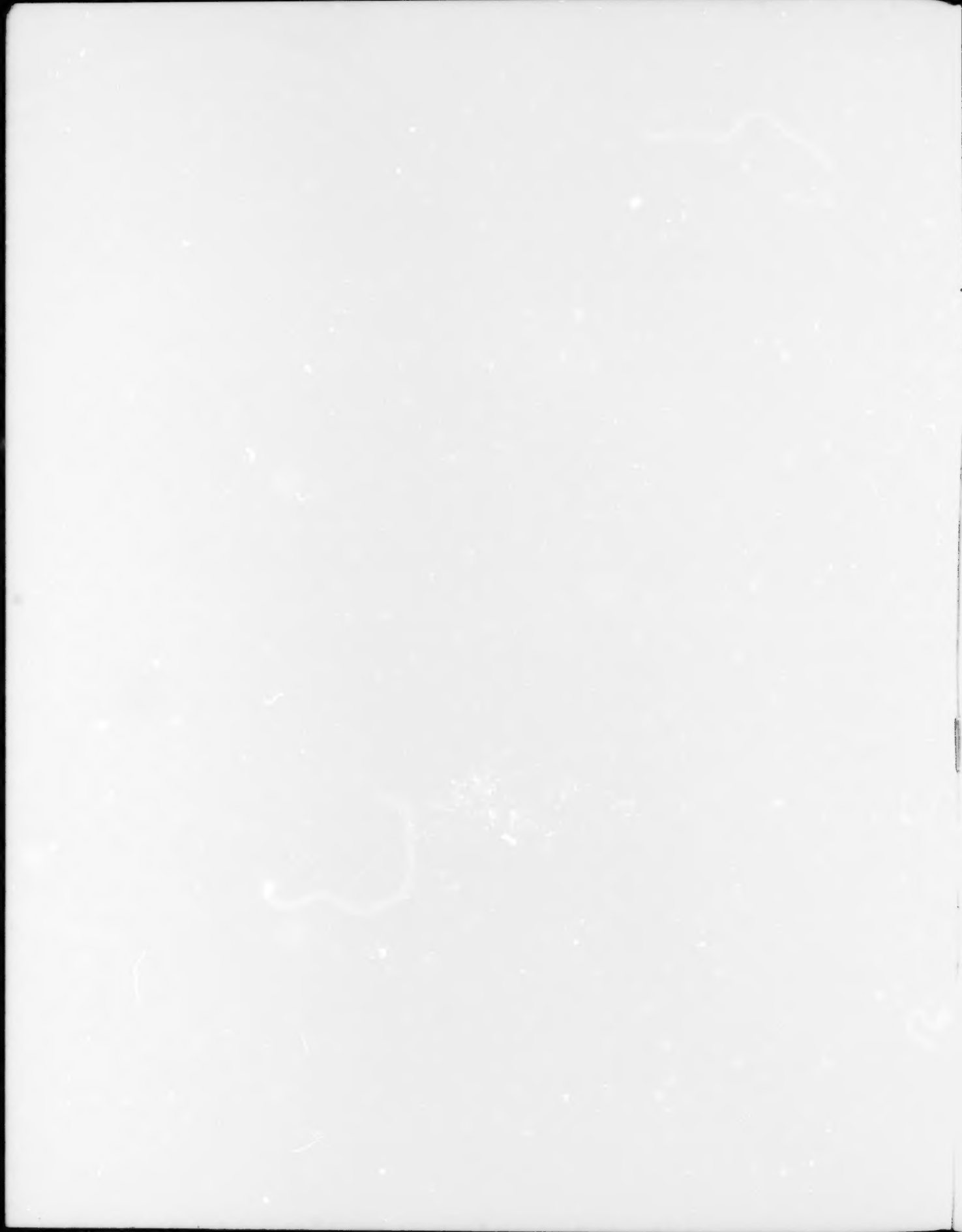
to J. Oldring only



to R. Brassard only



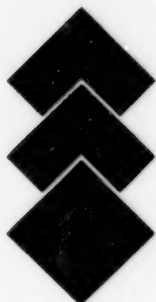
Both Ministers



JOHN A. OLDRING

MINISTER

ALBERTA FAMILY AND SOCIAL SERVICES



On April 13, 1989 Premier Don Getty appointed John Oldring, M.L.A. for Red Deer South, Minister of Family and Social Services.

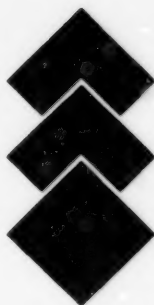
Mr. Oldring has represented Red Deer South since 1986. He is a prominent Red Deer businessman, who served four terms on Red Deer City Council before entering provincial politics.

As Minister of Family and Social Services, Mr. Oldring is responsible for Income Support Services, AISH (Alberta Assured Income for the Severely Handicapped), Child Welfare Services, Family Support Services and a new Family Policy Unit.

He is also responsible for Social Care Facilities Committees, Appeal Committees, the Premier's Council in Support of Alberta Families, and the Native Advisory Council.

ROY BRASSARD

ASSOCIATE MINISTER ALBERTA FAMILY AND SOCIAL SERVICES



Mr. Brassard was appointed as the Associate Minister of Family and Social Services in September of 1989. He was elected as the M.L.A. for the Olds-Didsbury Constituency in 1986 and again in 1989.

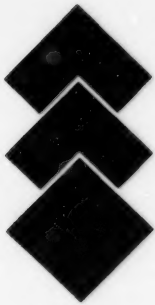
Mr. Brassard chaired the Review Committee of Services Available to the Mentally Handicapped (Brassard Review), which was released in the fall of 1989. Mr. Brassard was the Chairman of the Social Care Facilities review Committee, the Vice-Chairman of the House Strategy Committee; the Vice-Chairman of the Standing Committee on Private Bills; and a member of various other legislative committees.

As Associate Minister, Mr. Brassard is responsible for Services to Persons with Disabilities, including Adult Services, Employment Support Services to the Disabled, Handicapped Children's Services, and the Public Guardian. He is also responsible for the Widows Pension, the Services to Seniors Division and the Senior Advisory Council for Alberta.

Prior to becoming an M.L.A., Mr. Brassard was a businessman in Didsbury and was active in the community. He is married and has four children.

STAN REMPLE

DEPUTY MINISTER ALBERTA FAMILY AND SOCIAL SERVICES



Dr. Stan Remple, Deputy Minister of Alberta Family and Social Services, has an extensive educational and experiential background in the field of health and social services, and financial management.

Stan began his career as a social worker in Alberta Social Services in 1963. Before taking on the position of Deputy Minister, he was a Director of British Columbia's Treasury Board Staff, and an Assistant Deputy Minister for British Columbia's Ministry of Health between 1982 and 1987.

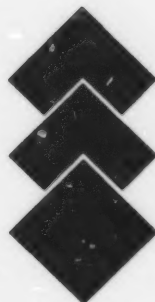
Stan's educational background includes a Ph.D. in Community Systems Planning and Development from Pennsylvania State University (1984). He holds an Advanced Diploma in Mental Health Programming from the School of Medicine at the University of North Carolina (1976) and two Masters degrees, one in Public Health (Administration) from the University of North Carolina (1976) and another in Social Work from Carleton University in Ottawa (1970).

In 1989 Stan was elected to sit on the Board of Governors of the Canadian Comprehensive Auditing Foundation.

Stan balances his responsibilities, with family and community commitments. He is married and has two teenage children. Stan is an active member of the Millwoods Pentecostal Assembly.

BARRY J. BURGESS

ASSISTANT DEPUTY MINISTER REGIONAL OPERATIONS



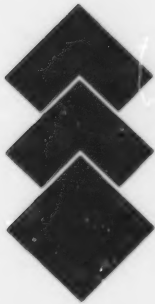
Barry Burgess was appointed Assistant Deputy Minister, Regional Operations in February, 1989. Between 1984 and his most recent appointment, Barry was Assistant Deputy Minister of Resource Management Services. Also, he served as Acting Deputy Minister from May until November, 1987. Barry was employed in senior management positions with Alberta Municipal Affairs and Edmonton Transit before joining Alberta Family and Social Services.

In 1954, Barry began a military career in which he served in a variety of positions throughout Canada and the Pacific, with the Royal Canadian Navy and the Canadian Armed Forces. He retired in 1978 with the rank of Lieutenant-Colonel.

Barry is a registered member of the Society of Management Accountants of Alberta and has a Bachelor of Arts degree in economics from the University of Manitoba.

GARY TROGEN

**ASSISTANT DEPUTY MINISTER
RESOURCE MANAGEMENT SERVICES**



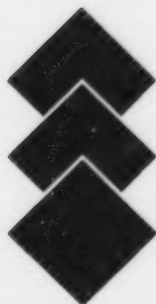
Gary Trogen was appointed Assistant Deputy Minister of Resource Management Services in July, 1989, after ten years as Director of Budget Bureau with Alberta Treasury.

Gary's government career began in 1972, when he was employed as an economist with the Department of Industry and Commerce. He held successive positions with Alberta Treasury, including: Budget Analyst; Head - Program Budgeting; and Senior Budget Advisor. This culminated in his appointment as Director of Budget Bureau in 1978.

Gary holds a Bachelor of Science degree in chemistry and a Master of Arts degree in economics, from the University of Calgary. He is a graduate of the National Defense College Executive Development Program (Course XL).

CON HNATIUK

**ASSISTANT DEPUTY MINISTER
PROGRAM POLICY DEVELOPMENT**



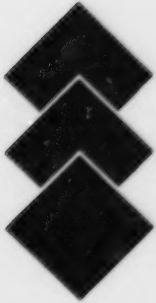
Con Hnatiuk joined the Department of Family and Social Services as Assistant Deputy Minister, Program Policy Development, on September 18, 1989.

Con is originally from Saskatchewan and obtained a Bachelor of Arts degree at the University of Winnipeg, an Education degree from the University of Manitoba and a Master of Social Work degree at the University of British Columbia.

His broad experience ranges from caseworker and supervisor with the Saskatchewan Department of Social Services, to teaching junior high school for three years as well as being Director-Principal of Parkland Community College. He served as Assistant Deputy Minister and Deputy Minister of Saskatchewan Social Services and, most recently, was the Deputy Minister of Manitoba Community Services and Corrections.

MAT HANRAHAN

**EXECUTIVE DIRECTOR
CHILD WELFARE SERVICES**



Mat Hanrahan has been the Executive Director of Child Welfare Services since February, 1988. Before his formal appointment, Mat acted in the Executive Director position from August, 1987.

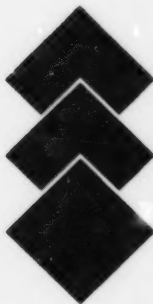
Mat started his career with the Department in 1972, as a social worker in the Rocky Mountain House District Office. Since that time he has been a casework supervisor in High Prairie, as well as the district office manager, in both Drumheller and Fort McMurray.

In 1984, Mat moved to Headquarters, first as a project manager for the Child Welfare Implementation Project and later as the Director of Family and Children's Programs.

Mat received his Bachelor of Arts degree from the University of Lethbridge in 1972 and his Master's degree in Social Work from the University of Calgary in 1983.

C.A. (TINA) MacDONALD

**EXECUTIVE DIRECTOR
INCOME SUPPORT SERVICES**



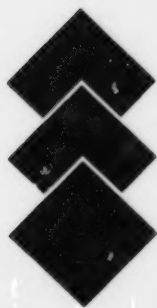
Tina MacDonald was appointed Executive Director of Income Support Services within Program Policy Development in January, 1987, following her appointment as Director, Special Project on Income Security Initiatives (SPISI).

Tina entered government service in 1970, with the Department of Education, as a consultant for the development of a province-wide planning and budgeting system for Alberta school authorities. This was followed by several years with Treasury, as a manager in the Bureau of Statistics. She joined the Department of Family and Social Services in September, 1982 as the Executive Director of Planning Support Services in the Planning Secretariat.

Tina obtained both Bachelor and Master of Arts degrees in economics from the University of Alberta. She completed the course work for a PhD in econometrics and public finance in 1970.

J. (ANNE) WARD NEVILLE

**EXECUTIVE DIRECTOR
FAMILY SUPPORT SERVICES**



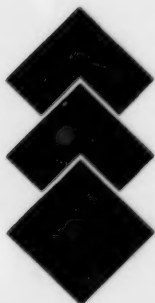
Anne Ward Neville was appointed Executive Director, Family Support Services Branch on April 1, 1989. Anne previously held various positions within Family and Social Services, such as Regional Director, Northwest Region and Director of the Management Audit Branch. The majority of her Service Delivery experience was completed in the Calgary Region from 1974 to 1983, including positions such as area manager, district office manager, casework supervisor and social worker. Anne has extensive experience in the field of Income Support, Child Welfare Services, Foster Care, Adoptions and Rural Social Services.

Anne completed her graduate studies at the London School of Economics and Political Science, in London, England, where she obtained a Master of Science degree in economics in July, 1984. Her undergraduate work toward a Bachelor of Social Work was completed at the University of Calgary between 1975-1980. She also obtained a diploma in Business Management from the University of Calgary in 1981.

Before joining Alberta Family and Social Services, Anne graduated from the Manitoba School of Psychiatric Nursing as both a Registered Psychiatric Nurse and Licensed Practical Nurse. In 1968, she joined the staff of the Holy Cross Hospital in Calgary as a staff nurse and then served as a team coordinator on the Psychiatric Unit until 1974.

KEN MASKIW

EXECUTIVE DIRECTOR SERVICES TO PERSONS WITH DISABILITIES



Ken Maskiw assumed the responsibilities of Executive Director of Services to Persons with Disabilities, on October 2, 1989.

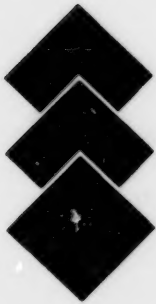
Ken obtained his Bachelor of Arts in 1961, Bachelor of Social Work degree in 1964 and Master of Social Work degree in 1965.

He was with the Government of Manitoba, Department of Community Services since 1961, and served in a variety of capacities, including: four years as Departmental Coordinator of District Health Systems; three years as Deputy Director of Child Welfare; four years as Regional Director (Winnipeg) and three years as Senior Policy Consultant, Native Affairs.

Most recently, Ken was Acting Director of Research and Planning, which included responsibilities for policy development, Federal/Provincial relations and cost sharing, tri-partite negotiations, the Decade of Disabled Persons and legislative development.

DONNA STEWART-WOOD

**REGIONAL DIRECTOR
NORTHWEST REGION**

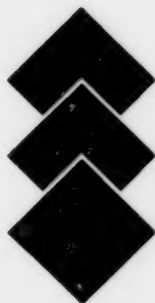


Donna Stewart-Wood became the Regional Director of the Northwest Region in September, 1989.

Donna has been with the Department since 1976 and has progressed through frontline social worker, casework supervisor, district office manager and regional program manager positions. She has a Bachelor of Social Work degree from the University of Calgary and a Master of Social Work degree from the University of British Columbia.

DON FLEMING

**REGIONAL DIRECTOR
NORTHEAST REGION**

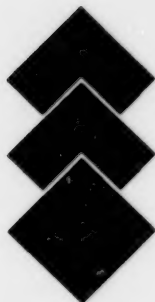


Don Fleming was named as the Regional Director in January, 1985, after serving in a variety of social work functions in Northern Alberta. These included: manager in the Metis Colony in Paddle Prairie; social worker in Athabasca; district office manager in Fort McMurray; coordinator for the Planning Secretariat in Fort McMurray and other Northern Alberta communities affected by resource development; and area manager Northeast Region.

Don received a certificate in Social Services Administration from Ryerson Polytechnical Institute in 1974 and a certificate in Social Services Management from Grant MacEwan Community College in 1976.

DENIS BELL

**REGIONAL DIRECTOR
EDMONTON REGION**



Denis Bell was appointed as the Edmonton Regional Director on July 2, 1987. He has a myriad of experience with the Department, at both the headquarters and regional operations levels.

He started with the Department in 1970, as director of the Youth Development Centre in Edmonton. Since that time, he held such varied posts as Assistant Director of Child Welfare, Director of the Homes and Institutions Branch, District Office Manager of Hys Centre and most recently, as Assistant Director, Child Welfare Implementation Project.

Denis holds a Master's degree in Social Work from Carleton University and recently completed the one-year program at the John F. Kennedy School of Government, Harvard University, Boston, Massachusetts.

GORDON STANGIER

**REGIONAL DIRECTOR
CENTRAL REGION**

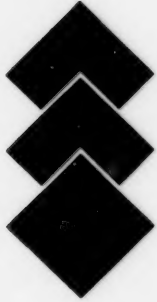


Gordon Stangier, who has been in the social services field for more than 30 years, continues his career as the Regional Director for the Central Region. His professional background includes working in rehabilitation, income support, family and children's services, and public guardianship.

Gordon graduated in 1964 from the University of Toronto with a Master's degree in Social Work. He has gained administrative experience in the social services field in Alberta and the Northwest Territories.

DAVID PALEY

**REGIONAL DIRECTOR
CALGARY REGION**

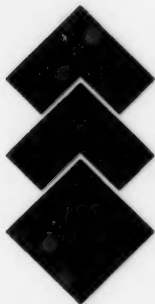


Dr. David Paley has held his current position since December, 1984. In 1981, he was named Executive Director of Red Deer's Michener Centre. Prior to that appointment he held various senior positions at the Centre, beginning in 1973. David has also been a staff psychologist at Edmonton's Glenrose Hospital and a private counsellor.

He earned his PhD degree in Educational Psychology, specializing in counselling and assessment psychology, from the University of Calgary, in 1972. He is a member of the Psychologists Association of Alberta and is involved in numerous community activities such as Mayor's Task Force on Violence and United Way.

LORENE HARRISON

**REGIONAL DIRECTOR
SOUTH REGION**

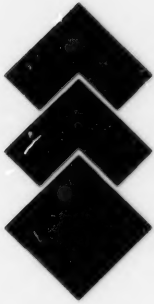


Lorene Harrison has been a Regional Director since 1981. She is a long-time Southern Albertan, with an extensive history of community involvement, including participation in the Lethbridge Community College Board of Governors (as Chairperson), the Alberta Choral Director's Association and the Alberta Teacher's Association.

A teacher by profession, Lorene received her Bachelor of Education degree in 1973. In 1980, she did post graduate work in administration, through the University of Lethbridge. Two further years of study resulted in a Master of Science degree in Organizational Development (1987) from Pepperdine University.

WAYNE H. WRIGHT

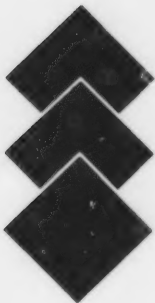
**EXECUTIVE DIRECTOR
MICHENER CENTRE**



Wayne Wright has been with the Department for a number of years and has worked in progressively more senior roles, both in policy development and service delivery. From 1963 to 1968, he worked as a social worker in various locations throughout Alberta. In 1968, he was promoted to the administrator's position of the Bonnyville office and subsequently directed the affairs of other offices throughout the province. In 1978, he became the Administrator of the Employment Opportunity Program for Northern Alberta, and in 1981 he was appointed Regional Director of Social Services for the Northeast Region. He was transferred to Edmonton in 1984, as the Senior Director of Income, Rehabilitation and Day Programs and, in 1986, assumed his present position as Executive Director of Michener Centre.

Wayne received a Bachelor of Arts degree in Sociology from the University of Alberta in 1974 and a Master's degree in Health Services Administration from the same University in 1978.

CHILD WELFARE SERVICES



CONTACT PERSON

Mat Hanrahan
Executive Director
9th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 422-5187

PURPOSE

To ensure that the survival, security and development of children are protected. Services are provided wherever possible within the context of the natural family, with the key objective of providing permanent, nurturing relationships to children.

LEGISLATIVE AUTHORITY

Department of Family and Social Services Act
Child Welfare Act
Social Care Facilities Review Committee Act

DESCRIPTION

1. INTAKE AND INVESTIGATION

A child welfare worker receives any report about a child believed to need protection. If a worker's examination of the report indicates that the child may need protective services, a worker investigates the situation. The investigation ends when the worker decides whether or not the child needs protective services.

A child welfare worker may provide protective services only to a child whose survival, security or development is at risk. In order to provide such services, the worker must negotiate an agreement or obtain a court order.

2. SUPPORT AGREEMENT AND SUPERVISION ORDER

If a child needs protective services and can be protected while staying at home, the child welfare worker may negotiate a support agreement for services. Such an agreement may be entered with a guardian, with another person who has custody, or with the child, if over 16 and living independent of the guardian.

If a child can be protected at home but needs services that cannot be negotiated, the Court may order supervision. Such an order sets out the services that the child welfare worker and parent must provide to the child. The range of support services includes homemaking, parenting courses, and counselling.

3. CUSTODY AND GUARDIANSHIP AGREEMENTS

If a child can be protected only if removed from the home, the child welfare worker may negotiate a custody agreement. The agreement temporarily places the child in the custody of a director, who places the child in an approved home or facility. The parent retains guardianship. Such an agreement may be entered into with a guardian or with the child, if over 16 and living independent of the guardian.

If the guardian has had custody of a child for under 6 months, the guardian may negotiate a permanent guardianship agreement with a director. The agreement permanently places the child under the sole guardianship of the director. The director may then place that child for adoption.

4. APPREHENSION AND GUARDIANSHIP ORDERS

If a child can be protected only if removed from the home before a custody agreement is entered or a guardianship order is granted, the child welfare worker may remove the child under an apprehension order. Such an order allows a director to temporarily take custody of the child until an application can be made to the Court.

If a child can be protected only if removed from the home and if a custody agreement cannot be negotiated or cannot adequately protect the child, the Court may order temporary guardianship. The Court will make the order only if satisfied that the child will be able to return home within a reasonable time. Such an order temporarily makes a director a joint guardian of the child, with the sole authority to exercise guardianship.

If the Court is satisfied that a child will not be able to return home within a reasonable time, the Court may order permanent guardianship. Such an order permanently places the child under the sole guardianship of the director. The director may then place that child for adoption.

5. OUT OF HOME CARE

When a director has custody of guardianship of a child, the child welfare worker places the child in approved out of home care. Such care is provided by foster homes and residential resources.

A foster home temporarily provides supplemental family living until the child is able to return home, is adopted, or becomes independent. While in the foster home, unless under permanent guardianship, the child usually has extensive involvement with the natural family and receives services that are intended to facilitate a return home.

A residential resource, such as a group home or treatment centre, temporarily provides residential services to a child who cannot be maintained in a family setting. While in the facility, the child receives services intended to facilitate a return to their home or to a foster home. Some facilities are operated privately and others, by the Department. A regional placement committee must approve any placement.

6. PRIVATE GUARDIANSHIP, JOINT GUARDIANSHIP, AND ADOPTION

Any adult who has a relationship with a child may apply to the Court for a private guardianship order unless the child is under temporary guardianship. The Court may grant the order, making the applicant either the sole guardian of the child or a joint guardian with a person other than a director.

Any adult who has a relationship with a child under permanent guardianship may apply to the Court for a joint guardianship order. The Court may grant the order, making the applicant a joint guardian with a director. The joint guardian participates in making decisions but the director has sole authority to exercise guardianship.

An adult may petition the Court for an adoption order regarding a child placed with the applicant for the purpose of adoption. Such an order makes the applicant the parent of the child, as if the child had been born to that person. An applicant may have a child placed for adoption by the natural parent, by a licensed agency, or by a director.

7. NATIVE ISSUES

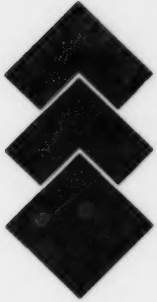
The Native Issues Unit provides a liaison between the Department and Native Organizations, agencies, and communities. The Unit seeks to:

- promote and facilitate communication and collaboration when designing and implementing programs for Native clients;
- increase the Department's awareness of Native peoples' history and their goals regarding social welfare;

- advise and support regional personnel who design and deliver services to Native clients;
- represent the Department on committees that address Native issues. A foster home temporarily provides supplemental family living until the child is able to return home, is adopted, or becomes independent. While in the foster home, unless under permanent guardianship, the child usually has extensive involvement with the natural family and receives services that are intended to facilitate a return home.

A residential resource, such as a group home or treatment centre, temporarily provides residential services to a child who cannot be maintained in a family setting. While in the facility, the child receives services intended to facilitate a return to their home or to a foster home. Some facilities are operated privately and others, by the Department. A regional placement committee must approve any placement.

CHILDREN'S ADVOCATE



CONTACT PERSON

Bernd Walter
Children's Advocate
14th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-8934

PURPOSE

The Children's Advocate is appointed by the Lieutenant Governor to represent and speak to the rights, interests and viewpoints of children who are receiving child welfare services, when important decisions are being made on behalf of those children.

LEGISLATIVE AUTHORITY

Child Welfare Act

DESCRIPTION

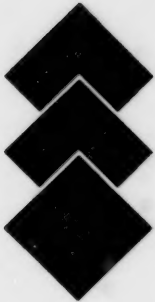
The Children's Advocate's primary concern is to ensure that the child welfare system remains relevant and responsive to the needs of children, by advocating for individual children, and by influencing, recommending, and contributing to positive changes to the system as a whole.

The Children's Advocate's involvement on behalf of children, arises from requests or referrals from children or other interested parties or because of notifications from Regional Operations delivering child welfare services.

DELIVERY MECHANISM

Advocacy Services are provided through Children's Advocate representatives, accessible throughout the province. Advocacy occurs primarily at the Regional Operations level, where case management decisions which impact children are made. The Children's Advocate reports to the Minister and submits annual reports of his activities to the Minister, for tabling in the Legislature.

DAY CARE



CONTACT PERSONS

J. (Anne) Ward Neville
Executive Director
Family Support Services
11th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-6904

Dennis Maier
Director, Day Care Programs
Family Support Services
11th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-6904

PURPOSE

To set and enforce minimum standards in licensed day care facilities and to provide financial assistance on behalf of families who use formal day care services.

LEGISLATIVE AUTHORITY

Department of Family and Social Services Act
Social Care Facilities Licensing Act
Day Care Regulation

DESCRIPTION

This service currently provides financial assistance to day care facilities and low income families, through the provision of operating allowances, low income family subsidies, administrative fees and funding for the integration of disabled children in day care.

Day care centres and family day home services are operated on a commercial or non-profit basis, under private or public auspices, by organizations or individuals at the community level.

Financial support services are provided through the following mechanisms:

The Day Care Subsidy Program provides financial assistance for lower income families with pre-school children who attend licensed day care centres or approved family day homes. The subsidy helps to pay for day care while the parent(s) are working or attending an educational institution. The subsidy is paid to the provider of the child care. Parents contribute a minimum of \$40.00/month for the first eligible child, and up to the full cost of care as assessed by a sliding fee schedule which is based on the parents' ability to pay. The current maximum subsidy is \$240 per month for the first child in child care, and \$280 for each subsequent child from the same family.

The Operating Allowance is currently provided to licensed day care centres to fund enrolled spaces, regardless of parents' income. The Department makes payments to day care centres, based on the number of enrolled spaces, as follows:

<u>Age</u>	<u>Staff/Child Required Ratio</u>	<u>Monthly Operating Allowance Per Child (Minimum 84 Hours of Attendance)</u>
0-18 months	1:3	\$257.00
19-35 months	1:5	131.00
3-4 years	1:8	78.50
-5 years	1:10	65.00

Note: These categories and rates may be subject to change as a result of government decisions on day care reforms.

Integrated Day Care provides additional financial support and consultation services to facilities caring for children with special needs.

The Administrative Fee is provided to Family Day Home Agencies who contract with Alberta Family and Social Services. The agencies supervise approved family day homes, which are allowed a maximum of six children, including the provider's own children, under seven years of age. Not more than three of the children can be under three years of age; of these children, not more than two can be under two years of age. The rates for the Administrative Fee are as follows:

<u>Age</u>	<u>Monthly Administrative Fee Per Child</u>
0-35 months	\$102.00
3-5 years	65.00

DELIVERY MECHANISM

Regional staff in specialized subsidy assessment units receive applications and determine eligibility for the income tested day care subsidy.

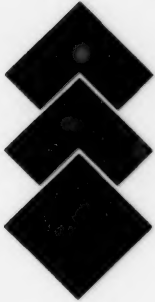
The Operating Allowance, day care subsidy and family day home administrative fees are paid to operators by Regional Operations support units, upon receipt of monthly claims.

Day care facilities are licensed and monitored by regional licensing staff, who also have responsibility for the licensing of all other social care facilities in the province (e.g. residences for children, handicapped adults and women's emergency shelters).

Staff of the Day Care Programs Unit, in the Program Policy Development Division, are responsible for: developing and interpreting province-wide program policy; establishing and monitoring program standards; and designing new service approaches, as required.



FAMILY AND COMMUNITY SUPPORT SERVICES PROGRAM (FCSS)



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PURPOSE

To develop a partnership between the provincial and municipal governments, or other local authorities, to help create conditions in Alberta's communities that will strengthen and improve family and community life.

LEGISLATIVE AUTHORITY

The Family and Community Support Services Act
The Family and Community Support Services Regulation

DESCRIPTION

The program provides up to 80% of funds to participant municipal governments, school boards in national parks, Indian Bands and Metis Settlements, in order to enable the local authority to develop a range of preventive programs or services.

Funds are allocated in two components, annually, on the basis of per capita formulae.

Allocations under the Administration and Planning component allow the local authority to implement an administration function for the purpose of directing and overseeing a local FCSS Program. Funds are generally used to establish a Board, retain staff, maintain an office and provide required reports to the province. Administration and Planning allocations are calculated as follows:

\$9.50 per capita for the first 5,000 people, plus
\$1.10 per capita for the second 7,000 people, plus
\$0.70 per capita for population over 12,000.

Allocations under the Family and Community Services component allow the local authority to finance the costs associated with maintaining a program or activity that is acceptable, under the definition given by the regulations. These Program allocations are calculated as follows:

\$13.25 per capita for rural programs, and
\$12.25 per capita for urban programs.

Services that have developed may be generalized as:

1. Community - volunteer development, information and referral, community workers.
2. Family - life enrichment counselling, family life education, parent-child development.
3. Home Support - homemakers, homehelp, handyman, meals on wheels, friendly visiting.
4. Senior Citizens - socialization, recreation, drop in centres, outreach services.
5. Youth - youth workers, outreach programs, boys' and girls' clubs.

DELIVERY MECHANISM

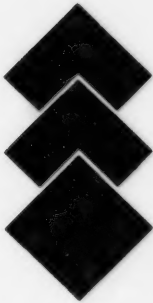
The Department, through the Program Unit, is responsible for:

- (a) Overall financial administration of the program, including the provision of funds to local authorities.
- (b) Assurance of compliance with the FCSS Act and regulations.
- (c) Provision of a consultation service to local authorities to provide program information, organizational assistance and development.

The local authorities are responsible for:

- (a) All aspects of identification of need, priority setting, design, implementation, financial arrangements and evaluation of local services and activities.
- (b) Provision of comprehensive financial audit and program information reports, on an annual basis, to Alberta Family and Social Services.

FAMILY RELATIONS



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Manager, Family Relations
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PURPOSE

To help families resolve legal issues related to marital breakdown, including disputes over the custody/access of children.

To assist in establishing the paternity of children born out of wedlock.

To assist families in obtaining appropriate maintenance orders and agreements.

LEGISLATIVE AUTHORITY

Social Development Act
Maintenance and Recovery Act
Domestic Relations Act
Provincial Court Act
Reciprocal Enforcement of Maintenance Orders Act
Extra-Provincial Enforcement of Custody Orders Act
Mental Health Act

DESCRIPTION

The four basic areas under the Family Relations Program are:

1. Maintenance Services - Separated/Divorced Persons
(those in receipt of Social Allowance, as well as those not in receipt of Social Allowance).

All applications for Social Allowance or Children in Need are reviewed as to the potential for maintenance by those legally responsible and, where appropriate, maintenance is either negotiated between the Family Relations worker and the person responsible, or, if this should not prove feasible, the responsible parent or spouse is summonsed to court on a Department-initiated application for maintenance. All court orders obtained are registered with the Maintenance Enforcement Program, Department of the Attorney General, for collection and enforcement. Any maintenance money paid directly to the Social Allowance client is deducted from the assistance issued, thus reducing the Social Allowance budget.

Separated or divorced persons not in receipt of Social Allowance are also assisted in making applications to the Court for maintenance orders and registering these orders with the Maintenance Enforcement Program.

2. Maintenance Services - Children of Unmarried Parents

As in #1 above, all applications for Social Allowance from unwed mothers are referred to Family Relations workers who, in appropriate cases, either assist the mothers in obtaining a Paternity Agreement, or if the putative father is unwilling, arrange for court appearances to settle the matter of proving paternity and obtaining child maintenance. This is mandatory for unmarried mothers in receipt of Social Allowance, but is also offered free of charge to other unwed mothers as well. Affiliation and Maintenance Orders and Paternity Agreements are then registered with the Maintenance Enforcement Program for collection and enforcement.

3. Court Services

Members of the general public are assisted in making application to the Family Courts for custody and/or access orders in cases where the dispute cannot be settled amicably. Formal mediation and conciliation services are offered in some regions, predominately in the Edmonton and Calgary Regions. In some areas, Department personnel offer assistance to family members who are making an application to the courts, under the Mental Health Act, for warrants of conveyance to a psychiatric hospital for evaluation. Members of the public, after appropriate assessment by the Family Relations worker, may also be assisted in the laying of charges for non-support and assault/threats, under the criminal code.

4. Custody Investigations

Upon order of the Family Court, Family Relations workers produce professional assessments/homestudies to aid the courts in the awarding of custody/access orders.

DELIVERY MECHANISM

All Family Relations services are directly delivered by trained social workers, in larger urban offices. Generalized services are provided in rural offices. All District Offices are serviced by Family Relations Workers. For example, a specialized unit located in the Edmonton 105 Street District Office provides subrogated maintenance services to all Edmonton District Offices, as well as St. Albert, Sherwood Park, Leduc and Parkland District Offices.

Subrogated maintenance services in Calgary are attached to the three Income Support District Offices, with court services being provided by Family Relations personnel, co-located at Calgary Family Court. In addition to generalized services being available in smaller centres, some Regions, notably Central and South, have centralized Family Relations personnel in a few offices which provide services to the entire Region.

OFFICE FOR THE PREVENTION OF FAMILY VIOLENCE



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Katrine McKenzie
Director, Office for the
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PURPOSE

To provide support and leadership in developing an effective approach to the problem of family violence in Alberta. This includes abuse of women, men, children and the elderly in families.

LEGISLATIVE AUTHORITY

No specific legislation governs this program, although the general provisions of the Department of Family and Social Services Act apply.

DESCRIPTION

The Office currently provides information, education, consultation/community liaison funding and coordination, as outlined below.

Information: A clearinghouse of information about family violence is located in Edmonton. It is available to government and community persons, either in person, by mail or by telephone. The Office for the Prevention of Family Violence maintains ongoing provincial and national liaison with communities, individuals, organizations and government to remain current on policies, programs and research in the field of family violence.

Education: Education materials are developed for distribution and educational presentations are offered to professionals and community groups about the various aspects and dynamics of violence in families.

Consultation/Community Liaison: Consultation is available to government, community groups and individuals who provide, or are developing, services and other programs related to the alleviation and prevention of family violence.

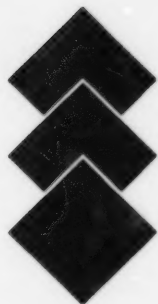
Funding: Limited funds are available to support community initiated family violence prevention projects.

Coordination: The Interdepartmental Committee on Family Violence chaired by the Director of the Office, facilitates the coordination of government activities related to family violence prevention. An internal advisory committee on family violence coordinates activities within the department. Staff are available to communities to facilitate planning for the coordination of resources at the local level.

DELIVERY MECHANISM

The Office for the Prevention of Family Violence is located at headquarters, Edmonton. Staff from this central location provide all services outlined above to individuals and organizations across the Province.

WOMEN'S EMERGENCY SHELTERS



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PURPOSE

To provide short-term, safe and supportive environments for abused women and their children, women in crisis, or other women needing emergency accommodations.

LEGISLATIVE AUTHORITY

Department of Family and Social Services Act
Social Care Facilities Licensing Act
Social Development Act

DESCRIPTION

Women's Shelters provide a secure residential program which offers support services to abused women and their children on a 24-hour basis, for up to 21 days. Support services include crisis intervention, emotional support, counselling, information and referral, essential transportation, food, and child care programming. Some shelters also provide volunteer programming, research, public education, peer support groups, follow-up or outreach services with funding from their communities.

Satellite Shelters provide short term safe accommodation and support services to abused women and their children on a 24-hour basis, for 5 - 7 days. Support Services may include counselling, information, referral, essential transportation and food. The Satellite program is also intended to provide non-residential support services such as lay counselling, emotional support, information and referral to women through a crisis line or on a drop in basis.

Second Stage Housing provides ongoing protection and support services for abused women and their children in self-contained suites within an apartment complex, for up to 6 months duration.

The Department provides funding for the counselling component of one second stage housing program and assists abused women, through the Social Allowance Program, in meeting their basic needs (food, shelter, clothing). This includes the payment of rent by clients to second stage housing operators.

DELIVERY MECHANISM

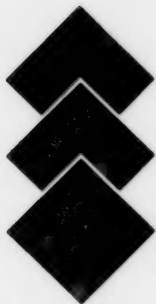
Shelters, Satellites and Second Stage Housing projects are operated by non-profit community organizations. Fourteen Women's Shelters, five Satellite Shelters and one Second Stage Housing program receive funding from the Department.

The Department funds basic emergency services in women's shelters and satellites. These services include accommodation, food, clothing, personal incidentals, emergency transportation, and staffing for counselling and child care.

The Manager of Wife Abuse Programs in the Program Policy Development Division at Headquarters is responsible for planning, policy and program development related to women's shelters, satellites, and wife abuse programs. In addition, this position has primary responsibility for consultation with the Alberta Council of Women's Shelters regarding funding models, cost sharing arrangements, standards, and other issues that are province-wide in scope.

Regional Consultants are responsible for the administration of the Women's Shelter Program, the application of policy and the monitoring of compliance with policy and standards at the local level. Contracts with individual shelters are administered by the Regions.

ALBERTA ASSURED INCOME PLAN



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PURPOSE

To provide an automatic income supplement to seniors in Alberta who are in receipt of the federal Guaranteed Income Supplement (GIS).

LEGISLATIVE AUTHORITY

Senior Citizens Benefits Act
Alberta Assured Income Plan Benefits Regulation

DESCRIPTION

This program currently provides benefits ranging from \$10 - \$95 per month, dependent on the amount of the client's Guaranteed Income Supplement.

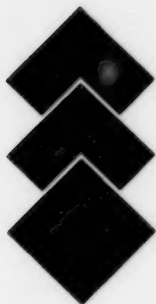
In addition, all Albertans over 65 years of age receive, free of charge, Alberta Health Care Insurance, Alberta Blue Cross (which covers 80% of the cost of prescription drugs), Extended Health Benefits, and Alberta Aids to Daily Living (basic medical equipment and supplies), from the Department of Health.

Clients and their dependents are exempt from hospital admission and user charges.

DELIVERY MECHANISM

Benefits are provided in monthly cheques. No regional administrative or service delivery personnel are required in administering this program. Payments are calculated and made automatically from Family and Social Services headquarters, based on information received from the federal government.

ASSURED INCOME FOR THE SEVERELY HANDICAPPED



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PURPOSE

To provide an assured income for severely and permanently handicapped adults, designed as an income-tested alternative to Social Allowance for people who have reached their full potential for training, rehabilitation or gainful employment.

LEGISLATIVE AUTHORITY

Assured Income for the Severely Handicapped Act
Assured Income for the Severely Handicapped Regulation
Social Development Act
Social Allowance Regulations

DESCRIPTION

Clients are categorized as eligible for benefits under one of the three program types:

1. **Straight AISH.** Available to adults suffering from a permanent and severe handicap that substantially limits their ability to earn a livelihood. Excluded are persons who are living in an institution; are eligible for, or receiving a pension under Old Age Security; and those who receive income greater than that permitted under the Regulations.

2. **Modified AISH.** This is a needs-tested benefit which is provided to those severely handicapped persons residing in AISH-designated facilities (e.g.: nursing homes, auxiliary hospitals and others as specified in the Regulations. People residing in institutions such as: Michener Centre or correctional institutions are not eligible for AISH). Benefits include the facility accommodation costs and a \$175 per month handicap benefit.
3. **Social Allowance - Disabled.** This is available to severely handicapped persons and their dependents who meet AISH medical criteria but whose recognized needs are not fully met by the AISH program. To qualify, a person must meet the eligibility criteria of the needs-tested Social Allowance program (increased by the handicap benefit of \$175).

Clients receive monthly financial benefits as well as medical, drug, ambulance, optical and dental care benefits under a medical card provided monthly.

About three quarters of Straight AISH cases receive the maximum of \$720 per month (i.e. do not have any other sources of income). Most of the recipients are single (82%) and without dependents. The most frequent handicapping condition is mental retardation (19% of cases) and the next most frequent is mental illness (17% of cases).

Recipients are often coming to the caseload at the age of 18 with congenital handicapping conditions (such as mental retardation). Another substantial number of recipients come to the caseload from the over 55 age group, with handicapping conditions related to deteriorated mental and physical health.

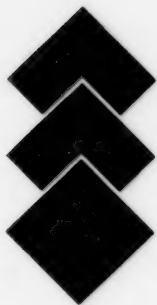
Half of the recipients have been in receipt of benefits for 4 years or longer.

DELIVERY MECHANISM

Similar to the Social Allowance Program, clients apply for this program at the Family and Social Services District Office. In Calgary and Edmonton, specialized offices have been set up to deal exclusively with AISH cases.

Applicants have to provide a written assessment from a physician that indicates that there is a severe/permanent handicap. The application is reviewed by the AISH administrator and may also be reviewed by a medical consultant. The decision made by the administrator is based on a judgement about how the medical condition affects potential employment or rehabilitation and can be appealed. In many cases, clients in need will apply for and receive Social Allowance benefits while the AISH application is being processed.

EMPLOYMENT SUPPORT SERVICES TO SOCIAL ALLOWANCE RECIPIENTS



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Barbara Winship
Program Planner
Employment Support Services
Income Support Services
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PURPOSE

To assist individuals receiving financial support from Alberta Family and Social Services in attaining self-sufficiency and independence through appropriate training and employment measures.

LEGISLATIVE AUTHORITY

Social Development Act, 1980

DESCRIPTION

Employment Support Services provides the coordination and liaison function for a network of diverse program supports and strategic initiatives, which augment Regional Operations. In addition, it links interdepartmental and intergovernmental structures to promote participation, across all levels, for planning and implementing needed services. The responsibilities of Employment Support Services include:

- reviewing policies on education, employment, training and support services, and disseminating information to the Regions.
- identifying, with the Regions, potential service gaps or service duplication.
- assisting in the design and implementation of employment and training programs in response to identified needs.
- monitoring and evaluating programs/services and providing feedback or recommending changes.

DELIVERY MECHANISM

1. FEDERAL AND PROVINCIAL EMPLOYMENT INITIATIVES

Although the majority of training and employment initiatives are universal in nature, experience has shown that individuals in receipt of income support are not proportionately represented users. Since the 1987 signing of the Canada-Alberta Accord to Enhance the Employability of Social Assistance Recipients, options have been launched or expanded specifically to strengthen participation of those in receipt of Social Allowance. Programs include:

A. Employment Skills Program (E.S.P.)

This program is targeted toward moderately employable Social Allowance recipients who have no recent work experience and who need to develop competitive work skills. The program is managed by Employment Support Services and delivered by Alberta Family and Social Services field staff. The employee wage, which increased September, 1988 to \$6.00 per hour, for positions of six months duration, is underwritten by Alberta Career Development and Employment. Training costs of up to \$1000 per participant are now covered by the program. Since 1979, E.S.P. has provided work for over 6,500 people in Alberta government departments. In 1986, the program was extended to municipalities and publicly funded organizations, such as school boards, hospitals and health authorities, which has broadened the employment opportunities for the Department's clients.

For 1990/91, Alberta Career Development and Employment has allocated \$5.1 million to the Employment Skills Program, which will serve approximately 1,000 participants during the fiscal year.

B. Employment Alternatives Program (E.A.P.)

Launched in June 1, the Employment Alternatives Program provides wage and training subsidies to private sector employers who hire individuals who are receiving Social Allowance or who have exhausted their Unemployment Insurance benefits. Initially, employers received 75% of an employee's wage up to \$4.00 per hour for projects of six to twelve months. As of April 1, 1988, the subsidy was reduced to 60% of the wage up to \$4.00 per hour for projects of six months. The program also covers 75% of training costs up to \$1,000 per participant. Funding for E.A.P. is provided by Alberta Career Development and Employment, which administer the program jointly with Alberta Family and Social Services. Since 1987, more than 10,000 individuals receiving Social Allowance have participated in E.A.P.

Increasingly, Alberta Career Development and Employment has used a portion of the E.A.P. budget to develop employment preparation and job retention services to support the program. In 1990/91, the \$16 million allocated to the Employment Alternatives Program will be divided between the wage subsidy and the pre/post-employment components.

C. Canadian Jobs Strategy (CJS)

Targets have been established in the Job Development and Job Entry streams of the Canadian Jobs Strategy to ensure that Social Allowance recipients participate on an equitable basis. Job Development, which offers training and work experience to long term unemployable individuals, commits 20 percent of the approved positions to clients of Alberta Family and Social Services. The corresponding target in Job Entry, which assists youth and women make the transition from school or home into the labour market, through a combination of classroom and on-the-job-training, is set at 30 percent.

Beyond the participation targets, the CJS received \$6.4 million in 1987/88 and subsequently \$16 million each year to develop, expand or enhance their programs and services for Social Allowance recipients. The majority of these funds have been directed through Job Development and Job Entry in the form of third party contracts with program coordinators. It is estimated that since 1987, approximately 6,000 Social Allowance recipients have participated in CJS initiatives as a result of the targeting and expanded opportunities.

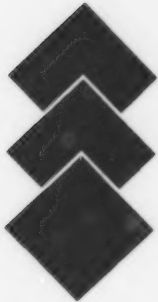
2. EMPLOYMENT SUPPORT SERVICES

Employment Support Services is presently in a state of transition, as the Regions adapt the provision of employment/training services to their specific needs. The overall objective is to assist clients of Alberta Family and Social Services to achieve self sufficiency and independence, by linking them to training and employment opportunities. Services can include: task-centred casework; employment preparation; career counselling; referral and placement into training programs, work experience initiatives, or competitive employment.

Employment Support Services, headquarters, provides a coordinating function for the Regions.



SHELTERS FOR HOMELESS ADULTS



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PURPOSE

To provide temporary meals and accommodation to adults who are employable but temporarily unemployed and in need of assistance.

To provide indigent men and women with a sheltered environment and help them to regain and maintain their health and social functioning skills.

LEGISLATIVE AUTHORITY

Department of Family and Social Services Act
Social Care Facilities Licensing Act
Social Development Act

DESCRIPTION

Services are provided through four community-based agencies and two Department-operated services. Most services provide short term temporary care.

Gunn Centre residents are admitted to a longer term program, as a result of their inability to benefit from, or qualify for, admission to other institutions or programs within the social services system.

DELIVERY MECHANISM

Facility-based services to homeless adults exist in three Regions: Edmonton, Northwest and Calgary. In the Edmonton Region, short term services are delivered by two community agencies (Urban Manor and Women's Emergency Accommodation Centre) and by two Department-operated facilities (Single Men's Hostel and Gunn Centre).

Within the Northwest Region, the Salvation Army operates a short term facility for homeless men called Wapiti Lodge. Calgary has one short term facility, the Single Men's Hostel, which has been operated by the Salvation Army since January 1989, when the Department transferred the operation.

SOCIAL ALLOWANCE



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PURPOSE

To ensure that every person in Alberta who is in need of assistance receives the goods and services essential for health and well-being, which constitute basic necessities as defined in legislation; and to encourage maximum financial self-sufficiency.

LEGISLATIVE AUTHORITY

Social Development Act
Social Allowance Regulations

DESCRIPTION

The program provides financial assistance directly to families and individuals in need and provides assistance or referrals to those clients requiring services in the area of employment and client support.

Clients are categorized as (a) employable, (b) unemployable, (c) transient, or (d) children in need. The category in which the household head belongs determines the category of the case, the type and level of benefits and services, as well as the requirement to seek or accept employment.

- (a) Employable clients are required to seek, accept and maintain reasonable employment at reasonable wages.
- (b) Clients are categorized as unemployable and are not required to seek, accept, or maintain employment if they are: aged 60 or over; single parents who must care for one or more children falling into specified age or need groups; physically or mentally incapacitated; formally assessed as being unsuitable for employment.

- (c) Clients who do not have a fixed address in Alberta and do not intend to establish a permanent residence within the province, are categorized as transients and receive limited benefits for meeting their basic needs during transition periods.
- (d) Guardian Social Allowance is provided to children in need whose parents are unable or unwilling to provide care, but who do not require Child Welfare Services (under the Child Welfare Act).

Special policies also apply to Status Indians, persons on strike, farmers, self-employed persons, patients in hospitals, and other special groups.

Benefits include amounts for food, clothing, household and shelter, as well as for other needs such as dental, medical and optical services, transportation, laundry, telephone, special diets, funerals and other occurring needs. Where appropriate, clients are also referred to employment and client support services that are expected to help clients to regain access to employment and to financial self-sufficiency.

Factors which determine the amount of financial assistance granted are: family size, family composition, special needs related to special circumstances (including medical) and income of clients. Employability categorization may influence benefit levels or certain types of benefits, such as short-term versus long-term rates, or benefits for needs related to job search or employment.

Current benefit levels for basic allowance and shelter are:

FOOD:

- \$121 (Adult), \$128 (Child 12-17), \$89 (Child 0-11)
- Benefits are adjusted for adults only, according to household size: by 15% for singles, by 10% for 2-person households, by 5% for 3-person households. No adjustments are made for households with 4 or more persons.
- Rates were increased in May, 1988.

CLOTHING:

- \$33 (Adult), \$26 (Child 12-17), \$23 (Child 0-11)
- These benefits are provided for long-term cases only (i.e., not for employable clients in the first three months of assistance)
- These rates were established in July 1983.

PERSONAL:

- \$21 per adult and for the first child in a single parent unit
- Rates were adjusted in July 1983

HOUSEHOLD:

- \$11 (single person), \$18 (family)
- The rate was adjusted in July 1983

SHELTER:

- \$180 (single employable person, first three months)
\$215 (single employable person, long-term)
\$290 (single unemployable person)
\$430 (2-person family)
\$490 (3-person family)
\$505 (4-person family)
\$525 (5-person family)
- Shelter rates for families were reduced and capped in July 1983. The rates for single employables were reduced in April 1987.

A number of other benefits are available at set rates or provided at actual cost for clients who require special needs items. However, basic allowance (food, clothing, household and personal allowance) and shelter account for more than 80% of program expenditures.

DELIVERY MECHANISM

The program provides financial assistance directly to families and individuals in need and also provides assistance or referrals in the area of employment and client support services, to clients requiring such services.

Clients apply for benefits at any of the more than fifty district offices or sub-offices. Clients must demonstrate need and substantiate their financial situation; assets are allowed to certain limits.

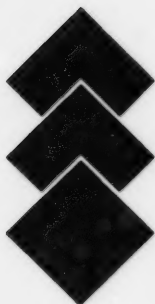
Normally, clients undergo a general screening at first contact, and then are scheduled for an application interview with a caseworker and are advised about the documentation they should provide. If necessary, a district office cheque or voucher is issued immediately, to meet emergency needs until the regular monthly cheque arrives by mail.

Sixty percent of clients receive their cheques through automatic payroll, which ensures that monthly cheques arrive by mail, shortly before the end of each month to allow for payment of rent.

In order to continue receiving benefits, clients are required to indicate whether they still require assistance and whether their circumstances have remained the same.

Clients have the right to appeal decisions made by the Department; however, decisions made by the appeal panels are not supposed to contravene the Act and Regulation.

WIDOWS' PENSION



CONTACT PERSONS

C. A. (Tina) MacDonald
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Income Support
14th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-6905

Yolanda Stojak
Director of Pensions
Income Support Services
14th Floor, Seventh Street Plaza
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T5J 3E4
(403) 427-6905

PURPOSE

To provide income tested financial benefits and coverage for housing, medical, optical and dental services to widows or widowers aged 55 to 64 inclusive, so as to protect these individuals from the loss of income caused by the death of their spouse.

LEGISLATIVE AUTHORITY

Widows' Pension Act
Widows' Pension Regulation

DESCRIPTION

This program is income-tested and provides financial, housing and health care benefits to eligible widows and widowers.

Clients must be widows/widowers from a legal marriage; between the ages of 55-65 years; residents of Alberta; Canadian citizens or permanent residents of Canada. Sponsored immigrants, who are not Canadian citizens, are not eligible during the term of their sponsorship.

The current maximum monthly benefit is \$720.

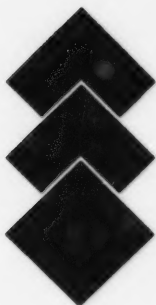
Approximately 45% of the clients are aged 55-59; 55% are between the ages of 60 and 64.

A number of clients receive only non-financial benefits (approximately 900).

DELIVERY MECHANISM

As of April 1, 1986, all new applications and reapplications are administered through designated banks. Three-quarters (3/4) of the clients now receive their benefits through Electronic Funds Transfer (EFT) directly into their bank accounts.

ADULT SERVICES



CONTACT PERSONS

Ken Maskiw
Executive Director
Services to Persons
with Disabilities
12th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-0412

Norm McLeod
A/Director
Adult Services
Services to Persons
with Disabilities
12th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 422-0305

PURPOSE/DEFINITION

Assist in the development, promotion and maintenance of a range of residential supported living alternatives that strengthen and maintain the well-being of Albertans with disabilities.

LEGISLATIVE AUTHORITY

Provincial - Social Development Act 1980
Federal - Nil

CLIENT/CONSUMER CHARACTERISTICS

Services provided to persons who are physically, mentally, or sensory disabled.

COMPONENTS - SERVICES PROVIDED

A. Residential Options

Group Homes

Definition:

A group home is a residential program located in a housing unit in a residential area of an urban and rural community; owned/leased and operated by service providers.

Key Components:

There is not a landlord tenant relationship between the service provider and the person with a disability.

Programs offered in the home are based on the developmental training and/or support requirements of the people served.

There are established entrance and exit criteria.

Proprietor Based Residential Services - includes Approved Home Program

Definition:

A Proprietor Based Service is a residential program provided in a room and board situation where a person with a disability receives support from the proprietor.

Key Components:

Funding is negotiated between the proprietor and the department.

There must be a contract or service agreement between the proprietor and the individual with a disability outlining the services to be provided.

The degree of proprietor intervention is based on the developmental and/or support requirements of the person served.

Supported Living Arrangements

Definition:

Any supported residential option that is based on individual choice and is provided in the individual's own home. The intensity and type of support is prescribed by the needs of the individual(s) living in the home.

Key Components:

Housing option owned, leased, or rented by the individual(s) residing there or by their guardian.

The individual undertakes the management of the home as much as possible and is responsible for his/her living expenses.

Staffing is based on the needs of the individual(s) living in the home.

Housing should not be provided by the agency providing support service.

Change in the living arrangement occurs only in response to the changing needs and choices of the individual(s) living there.

B. Outreach Services

Definition:

Outreach workers are funded to assist parents, day program staff or group home staff in the implementation of individual programs that are designed to increase the self help and independent living skills of persons with a disability. These programs are financed through contracts with community agencies.

Key Components:

Individual or group programming or support to persons with a disability and their primary caregivers.

May provide support in behavior intervention. Provided on an outreach basis wherever needed.

C. Relief Services (In-home and out-of-home)

Definitions:

Relief services offer temporary care to individuals (family or alternate caregivers) who are disabled for the purpose of providing relief to the parties responsible for their care.

Relief care falls under the two major categories of in-home and out-of-home care. In-home care is typically provided by trained individuals who came into the home either on a regular or on an on-call basis. Out-of-home relief may be provided on a day, overnight, or extended basis in a varying number of settings outside the individual's own home, i.e. beds within community-based group homes, and family's homes.

Key Components:

Service is short term for the purpose of providing a break for the primary caregivers.

The duration of the relief is dependent upon the needs of the individual with a disability and the caregiver.

The needs of the individual with a disability determine the qualifications required by the relief staff.

Any rate(s) charged to the primary caregiver for the utilization of relief services are negotiated between the service provider providing relief services and the respective Region.

Any limits on the total number of relief days or hours provided per family is negotiated between the service provider and the respective Region.

D. Residential Facilities

Special facilities (institutions) to serve individuals who have developmental delays or who are considered to be medically fragile.

Includes the following:

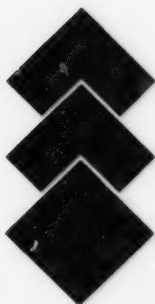
Michener Centre, Eric Cormack, Rosecrest, Scenic Bow Group Homes/Bow Park Court, Alfred Egen Home and Fort McLeod Special Development Unit

E. Individual Case Planning

Definition:

Individual planning and service coordination is provided by departmental Client Services Coordinators or through contracts with community agencies. At present, there are approximately 33 staff years involved in delivering this service across the Province.

EMPLOYMENT SUPPORT SERVICES TO PERSONS WITH DISABILITIES



CONTACT PERSONS

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Executive Director
Services to Persons
with Disabilities
12th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-0412

Maureen Murphy-Black
A/Director
Employment Support Services
Services to Persons
with Disabilities
12th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-8830

PURPOSE/DEFINITION

To assist individuals with disabilities to participate in and contribute to the social and economic aspects of the community on an equal basis with all citizens.

LEGISLATIVE AUTHORITY

Provincial:

Social Development Act 1980

Federal:

Canada Assistance Plan

Vocational Rehabilitation of Disabled Persons Agreement

CLIENT/CONSUMER CHARACTERISTICS

Services provided to persons who are mentally, emotionally and/or physically disabled.

COMPONENTS - SERVICES PROVIDED

A. Regional Delivery Mechanism

Though persons with a disability are not excluded from utilizing any departmental services, the following outlines those services that have been developed with this population as the key focus.

a. Developmental/Social Isolation Prevention Services

- enhances a person's opportunities to participate in and contribute to the community.
- individualized planned daily activity
- usually non-vocational
- can include lifeskills, personal awareness skills, physical therapy, recreation
- system in transition from a vocational rehabilitation model to enhancement of community participation.

b. Employment Training and Support Services

Components:

Employment Preparation Services:

- where an individual receives training or explores various work options. May use community employer sites or training facilities.
- usually a formal training plan in place.
- expected outcome is attachment to the workforce.
- developing specific job skills and work habits.

Placement Support Services:

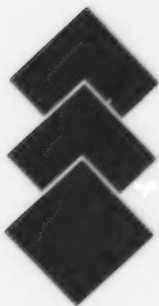
- assists individuals to maintain attachment to the workforce, including job coaches, follow-up goods and services, crisis intervention and wage subsidy acquisition.
- individual has an employer/employee relationship at the workplace.
- support may also be provided in volunteer placements.

B. Provincial/Coordination/Mechanisms

Employment Support Services to Persons with Disabilities in the coordination and liaison function has developed, maintains and participates in a number of interdepartmental and intergovernmental initiatives on an on-going basis.

- a. Vocational Rehabilitation of Disabled Persons Coordinating Committee
 - interdepartmental committee chaired by Family and Social Services
 - deals with decisions concerning Provincial Coordination of VRDP
 - has representation from Advanced Education, Career Development and Employment, Health, Alcohol and Drug Abuse Commission, and Education.

HANDICAPPED CHILDREN'S SERVICES



CONTACT PERSONS

Ken Maskiw
Executive Director
Services to Persons
with Disabilities
12th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-0412

Fred Shaughnessy
A/Director
Handicapped Children's Services
Services to Persons
with Disabilities
12th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-3931

PURPOSE/DEFINITION

Assists families of disabled children with the extraordinary demands and costs resulting directly from the handicapping condition, in order to maintain their child within the family home or in as normal a community setting as possible.

LEGISLATION AUTHORITY

Provincial: Child Welfare Act
Federal: Nil

CLIENT/CONSUMER CHARACTERISTICS

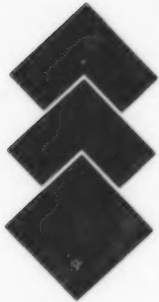
Services provided to children are mentally or physically disabled.

COMPONENTS - SERVICES PROVIDED

H.C.S. provides funds for a variety of services that are delivered by community based groups, including professional practitioners. Assistance is provided through an agreement between the director of child welfare and the parents or legal guardians of the child. At all times parents retain legal guardianship and responsibility for the usual costs associated with raising their child. The agreement can be terminated in writing by either party at any time.

Typical benefits include: relief services for families, in-home assistance, special formula for infants, and assistance with transportation costs directly associated with the child's handicapping condition.

OFFICE OF THE PUBLIC GUARDIAN



CONTACT PERSONS

Ken Maskiw
Executive Director
Services to Persons
with Disabilities
12th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 427-0412

Melane Hotz
Public Guardian
Office of the Public Guardian
12th Floor, Seventh Street Plaza
10030 - 107 Street
Edmonton, Alberta
T5J 3E4
(403) 422-1868

PURPOSE/DEFINITION

Acts as legal guardian for adults without family supports, who are unable to care for themselves. Monitors private court applications. Responds to reports of abuse and neglect which may require guardianship applications.

LEGISLATIVE AUTHORITY

Provincial: Dependent Adults Act 1985
Federal: Nil

CLIENT/CONSUMER CHARACTERISTICS

Services provided to dependent adults (typically mentally handicapped and elderly).

COMPONENTS - SERVICES PROVIDED

Services supplied through 3 regional service delivery mechanisms located in Central/Michener, South/Calgary, North/Edmonton.

A. Guardianship Applications

Makes application to appoint the Public Guardian.

Arranges court reviews of guardianship for adults under public guardianship.

Applies to court for compulsory care orders when an adult under public guardianship presents a danger to self and/or others. Initiates reviews of compulsory care orders.

Reviews private applications to ensure service on proposed dependent adults, and to monitor hardship costs for court applications.

B. Guardianship Services

As guardian for dependent adults under public guardianship, makes decisions, provides consents, monitors services and advocates in personal areas eg. health care, residence, legal representation, vocational.

C. Funds Legal Costs

Administers funds on behalf of the Crown, where the court orders costs be paid by the Crown.

D. Community Involvement

Funds community groups providing information to guardians, potential guardians and the community.

Responds to public requests for information and support concerning guardianship and provides self help kits for guardian applications.

APPENDICES

APPEAL AND ADVISORY SECRETARIAT

CONTACT PERSON

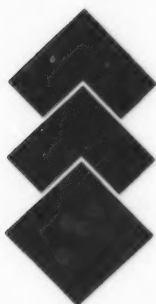
Mickey Casavant
Director
Appeal & Advisory Secretariat
6th Floor, Centre West
10035 - 108 Street
Edmonton, Alberta
T5J 3E1
(403) 427-2709

The Appeal and Advisory Secretariat develops and maintains an efficient and effective system of citizen appeal and advisory committees, councils and task forces, whose function is to strengthen the support to the Government and the Department, through their liaison with the Minister.

Established in 1982, the Secretariat administers the resources necessary to facilitate and enhance the neutrality and impartiality of the committees, as they advise the Minister and make decisions in keeping with their respective mandates.

As part of the Office of the Minister of Family and Social Services, the Appeal and Advisory Secretariat's primary objective is to provide whatever administrative service is necessary for the efficient and effective functioning of citizen appeal and advisory committees. The Secretariat is located in Headquarters, to enable convenient liaison with various program staff. The Secretariat has an identity independent from program areas, because of its own reporting lines to the Office of the Minister, and its own budget.





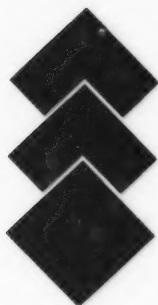
PROVINCIAL ADVISORY COMMITTEE ON NATIVE ISSUES

CONTACT PERSON

Andrew Bear Robe
Acting Chairman
6th Floor, Centre West
10035 - 108 Street
Edmonton, Alberta
T5K 3E1
(403) 422-3615

The 13 member Committee acts in an advisory capacity to the Minister of Family and Social Services, with respect to social services in relationship to the Native community in Alberta.

The committee reviews and provides advice pertaining to legislation; policies, standards and procedures; prevention of family and community problems; service delivery mechanisms, including the transfer of authority and control to Indian and Metis people; training and development of Native human resources. In particular, the committee is to consider the implications of the Child Welfare Act, and the Child Welfare Amendment Act, 1988, and other legislation or programs as they relate to Metis and Indian children and the preservation and strengthening of Native families.



SOCIAL CARE FACILITIES REVIEW COMMITTEE

CONTACT PERSON

Mr. Walter Paszkowski, MLA
for Smoky River Constituency
Chairman
Suite 404, Energy Square Building
10109 - 106 Street
Edmonton, Alberta
T5J 3L7
(403) 427-3010

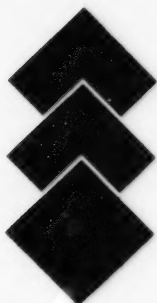
The Social Care Facilities Review Committee consists of twelve members, appointed by the Lieutenant Governor-In-Council, from various parts of the province and includes two members of the Legislative Assembly.

The committee visits social care facilities throughout the province for the purpose of reviewing and inspecting the manner in which they are operated. These facilities include day care centres, nursery schools, programs for school age children, group homes, vocational rehabilitation centres, emergency shelters, AADAC facilities, foster homes, hostels or other establishments operated to provide accommodation and maintenance for not less than four unemployed or indigent persons and special homes for the aged. The committee is receptive to input from an interested person.

The committee has regard to confidentiality with respect to their visits. For the purpose of carrying out a regular visit, the committee may enter a facility at any reasonable hour. Most visits are unannounced.

The committee meets at least monthly to review visits, inspections, complaints, suggestions and inquiries with regard to the committee's experiences and activities. The chairman maintains a close liaison with the Minister of Family and Social Services regarding the activities of the committee.

An annual report is filed in the Legislative Assembly.



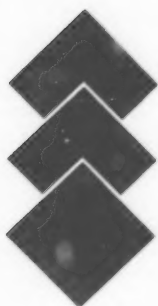
SENIOR'S ADVISORY COUNCIL FOR ALBERTA

CONTACT PERSON

Tom Musgrove, MLA
for Bow Valley Constituency
Chairman
Suite 405, Energy Square Building
10109 - 106 Street
Edmonton, Alberta
T5J 3L7
(403) 422-2321

The 15 member council advises government on programs, policies and priorities concerning senior citizens. Its activities include managing a resource centre of information relating to seniors, operating a toll-free information line (1-800-652-3853), publishing materials and providing grants for special projects, education and research on aging. Each year the council sponsors the provincial Senior Citizens Week held the first full week of June.

The council's chairman is a Member of the Legislative Assembly. Representatives of the general public, the Alberta Medical Association, the Alberta Hospital Association and Universities are appointed by the Associate Minister of Family and Social Services on the advice of Executive Council. The council submits an annual report to the Associate Minister.



PREMIER'S COUNCIL IN SUPPORT OF ALBERTA FAMILIES

CONTACT PERSON

Day Stockwell, MLA
for Red Deer North Constituency
Chairman
Hilltop House
9910 - 103 Street
Edmonton, Alberta
T5J 3L7
(403) 422-4075

The Premier's Council in Support of Alberta Families was established to act in an advisory capacity with respect to government policies, programs and services which may impact on family life in Alberta. Specifically the Council will:

1. seek practical advice from all Albertans on how Government can strengthen the family;
2. recommend ways Government can encourage the partnership between the community services components of public, private and volunteer agencies and institutions;
3. assist in creating public awareness on matters of interest and concern to families;
4. advise the Minister on impacts on the family associated with proposed Government initiatives; and
5. assist the Government with other activities deemed important by the Minister.

The eleven Board members are appointed by the Minister, Department of Family and Social Services for three year term.